



DOCUMENTS NEEDED FOR THE HOMESTUDY

You will be sent an autobiographical instrument by FAMILY TO FAMILY ADOPTIONS, INC. This will be helpful to the social worker and should be completed by each adoptive parent. Please keep the autobiographical instrument with your other documentation until the social worker visits your home. The social worker will need it for her records at that time.

PLEASE PROVIDE THE FOLLOWING DOCUMENTATIONS TO YOUR SOCIAL WORKER. **PLEASE NOTE: PROVIDE PHOTOCOPIES ONLY, KEEP ORIGINALS FOR YOURSELF.**

1. **Birth certificate** for each family member
2. **Marriage certificate**, if married
3. **Divorce decree(s)** if applicable or **Death Certificate of spouse** if widowed
4. **Driver's license** for each family member
5. **Letter from your medical doctor** stating that you are in good health and have no communicable diseases
6. **Employment letter** stating your position, salary, and length of employment. At this time, check to make sure your insurance coverage will include the new child upon adoption. This should be noted on this letter also, if your company is prepared to do so. If not, it will be documented by **a copy of your health insurance card** showing coverage
7. **Three letters of reference** from non-relatives. They need to provide their name, address and telephone number on each letter. Explain to your friends that they should expect a call from the social worker during the process. There is a release provided on the application. These letters should be around one page in length.
8. **Monthly budget and Financial Statement** is a list of your monthly budgeted items and a separate list of your assets minus your liabilities. Please provide the social worker with a total monthly income and a total monthly expense sheet. The expenses do not have to be itemized, your budget will be sufficient.
9. **If you have children living in your home** please provide the social worker with a photocopy of their **adoption decree, foster care authorization, or birth certificate**
10. **If you have children living in your home** please provide the social worker with a letter from their doctor stating their health status and the absence of any communicable diseases
11. **If any other adults live in your home**, please provide verifications that they do not have a communicable disease from their physician

If the information is well organized, the social worker will have to make only one visit to your home. The home visit must include a time when all members of the household are present. At least one interview will be completed with each applicant as well as a group interview with all household members present. If there are adult children of the applicant(s), the social worker must have one interview, telephone call or letter from each adult child. Please give complete directions to your home to your social worker at the time the interview is set.